

VOLUNTEER SCREENING

Questions you want potential volunteers to answer for themselves.

- How much time can I realistically give in a week, month, or year?
- What days of the week and time of day am I available to volunteer?
- What unique talents do I possess that would help this nonprofit achieve its mission?
- What tasks am I unable or not willing to do?
- What do I hope to gain from the experience?
 - Do I want to develop a new skill set that would be transferable to the workplace?
 - Do I want to meet new people with similar interests?
 - Do I just want the gratifying feeling of helping?
 - Do I want to work in a group of my fellow employees (club members, congregants, students, etc.

What information do you need from them for your files?

- Contact info
- Legally (driver's license for deliveries, what else?)
- Are they also monetary or in-kind donors? Does your database cross reference?
- Volunteer experience
- Covid/quarantine - vacations, travel, stay home if you don't feel well